



FIRE EVACUATION PROCEDURE

Fire evacuation drills are essential for ensuring the safety of staff and children, in the case of a fire on the premises. These are practiced termly to ensure that the Emergency Evacuation Plan in place is effective, all fire escapes are accessible and the alarm system is working correctly.

Our evacuation procedure is as follows:



The fire alarm will sound.



Calmly stop what you are doing.



Listen and follow instructions.



Walk (do not run) with your class to the designated fire assembly point.



Wait quietly in single file.



Listen to your name when the register is called.



Wait until you are told it is safe to re-enter the building.

